

I. Call to Order – Nisly

II. Roll Call:

☐ Dovel ☐ Fairbanks ☐ Graves ☐ Schmidt

III. Pledge of Allegiance

IV. Approval of December 7th, 2020 Meeting Minutes

Action: Motion to approve the December 7th meeting minutes.

Motion: _____ *Second:* _____ *Vote:* __

V. Discussion and Approval of Invoices

Action: Motion to approve payment of invoices.

Motion: _____ *Second:* _____ *Vote:* __

VI. Appointment of Council Seat

Mayor presents candidate to fill vacant Council Seat

Consideration of appointment of Paul Scofield to the vacant City Council seat for remainder of Luke Herren term.

ACTION: Motion to approve Paul Scofield to the vacant City Council seat for remainder of Luke Herren term.

Motion: _____ *Second:* _____ *Vote:* __

Swearing in of new Council member with advice and consent of the Council

VII. Determination of Agenda Additions

VIII. Public Comments (*Please limit comments to 5 minutes*)

IX. Requested Appearances

Dan Garber of Garber Surveying

X. Action Items

- a. Consideration of a mobile home park license for Kelly's Mobile Home Park.

ACTION: Motion to approve the mobile home park license for the Kelly's Mobile Home Park.

Motion: _____ **Second:** _____ **Vote:** __

- b. Consideration of a mobile home park license for Greenlawn Mobile Home Park.

ACTION: Motion to approve the mobile home park license for Greenlawn Mobile Home Park.

Motion: _____ **Second:** _____ **Vote:** __

- c. Consideration of a mobile home park license for Betty's Mobile Home Park.

ACTION: Motion to approve the mobile home park license for the Betty's Mobile Home Park.

Motion: _____ **Second:** _____ **Vote:** __

- d. Consideration to hire additional full time employee public works after Jan 01, 2021.

ACTION: Motion to approve hiring additional full time employee public works after Jan 01, 2021.

Motion: _____ **Second:** _____ **Vote:** __

XI. Discussion Items

Planning commission membership

XII. Reports

- a. Mayor & Council
- b. City Attorney
- c. Department Heads

XIII. Discussion of Items to be Added to the Agenda

XIV. Adjournment: Motion: _____ **Second:** _____ **Vote:** __

I. Call to Order – Nisly

II. Roll Call:

X Dovel X Fairbanks X Graves X Schmidt

III. Pledge of Allegiance

IV. Approval of November 16, 2020 Meeting Minutes and November 23rd, 2020 Special Meeting Minutes.

Action: Motion to approve the November 16, 2020 Meeting Minutes and November 23rd Special meeting minutes.

Motion: Schmidt **Second:** Graves **Vote:** 4-0

V. Discussion and Approval of Invoices

Action: Motion to approve payment of invoices.

Motion: Schmidt **Second:** Graves **Vote:** 4-0

VI. Determination of Agenda Additions

VII. Public Comments (*Please limit comments to 5 minutes*)

VIII. Requested Appearances

Gavin Lusk – Electronic transmission of information

IX. Action Items

a. Consideration of A RESOLUTION DIRECTING AND PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS.

ACTION: Motion to adopt Resolution 20-574 and authorize the Mayor to sign.

Motion: Graves **Second:** Dovel **Vote:** 4-0

b. Consideration of an agreement with Lindburg Vogel Pierce Faris for auditing city's financial statements for 2020 at a cost of \$13,900.

ACTION: Motion to approve auditing agreement with Lindburg Vogel Pierce Faris for fiscal year 2020 at a cost of \$13,900.

Motion: Dovel **Second:** Graves **Vote:** 4-0

- c. Consideration of a Cereal Malt Beverage License for the Dollar General located at 501 N Main.

ACTION: Motion to approve the CMB License for the Dollar General located at 501 N Main.

Motion: Schmidt **Second:** Graves **Vote:** 4-0

- d. Consideration of a Cereal Malt Beverage License for the Kwik Shop located at 8 N Main.

ACTION: Motion to approve the CMB License for the Kwik Shop located at 8 N Main.

Motion: Graves **Second:** Dovel **Vote:** 4-0

- e. Consideration of a Cereal Malt Beverage License for the Kwik Shop located at 1006 S Main.

ACTION: Motion to approve the CMB License for the Kwik Shop located at 1006 S Main.

Motion: Dovel **Second:** Graves **Vote:** 4-0

- f. Consideration of a commercial trash haulers license for C&S Rolloff.

ACTION: Motion to approve the commercial trash haulers license for C&S Rolloff.

Motion: Dovel **Second:** Graves **Vote:** 4-0

- g. Consideration of a commercial trash haulers license for Stutzman Refuse Disposal Inc.

ACTION: Motion to approve the commercial trash haulers license for Stutzman Refuse Disposal Inc.

Motion: Schmidt **Second:** Graves **Vote:** 4-0

- h. Consideration of a commercial trash haulers license for Nisly Brothers Inc.

ACTION: Motion to approve the commercial trash haulers license for Nisly Brothers Inc.

Motion: Schmidt **Second:** Dovel **Vote:** 4-0

- i. Consideration to promote Sergeant prior to first of 2021 year.

ACTION: Motion to approve the promotion of Sergeant prior to first of 2021 year.

Motion: Dovel **Second:** Graves **Vote:** 4-0

- j. Consideration to hire full time officer after Jan 01, 2021.

ACTION: Motion to approve hiring full time officer after Jan 01, 2021.

Motion: Dovel **Second:** Graves **Vote:** 4-0

k. Consideration of pending contract with 911 board that was held 12/03/2020.

ACTION: Motion to approve pending contract with 911 board that was held 12/03/2020.

Motion: Schmidt **Second:** Graves **Vote:** 4-0

l. Consideration of giving customer 50% credit on large bill due to leak.

ACTION: Motion to approve giving customer 50% credit on large bill due to leak.

Motion: Fairbanks **Second:** Schmidt **Vote:** 3-2

X. Discussion Items

Reopening city hall – not while Reno county is in red zone for Covid

XI. Reports

- a. Mayor & Council
- b. City Attorney
- c. Department Heads

XII. Discussion of Items to be Added to the Agenda

XIII. Adjournment: **Motion:** Schmidt **Second:** Fairbanks **Vote:** 4-0

**Invoice Approval List
December 21, 2020**

Gen Gov	Description	Vendor	Inv. Amt
101-101-6000	tv service	Cox	\$16.78
101-101-6000	internet	Ideatek	\$27.50
101-101-6000	gas service	Kansas Gas	\$233.83
101-101-6002	Software install	Advantage computer	\$193.75
101-101-6002	notary public	Kansas Secretary of State	\$25.00
101-101-7000	printer ink	Better image	\$89.50
101-101-7000	office supplies	Office Plus	\$19.38
			\$605.74

Police	Description	Vendor	Inv. Amt
101-102-6000	tv service	Cox	\$39.87
101-102-6000	Internet	Ideatek	\$27.50
101-102-6000	gas service	Kansas Gas	\$373.56
101-102-6002	mag mount kit	Digital Ally	\$86.00
101-102-6002	cleaning supplies	Janitorial	\$91.60
101-102-6002	state seal	SymbolArts LLC	\$135.00
101-102-6007	car mainteance	Carquest	\$3.41
101-102-7000	camera software, batt	Dynamic Electronics Sales	\$116.48
101-102-7003	fuel	Bridgman	\$201.38
101-102-7006	car mainteance	Mel Hambelton	\$57.05
101-102-7006	car mainteance	Carquest	\$69.32
			\$1,201.17

Street	Description	Vendor	Inv. Amt
101-103-6000	internet	Ideatek	\$27.50
101-103-6000	gas service	Kansas Gas	\$322.05
101-103-6003	demo old bar	TW Rolloffs	\$2,500.00
101-103-6003	Uniform	UniFirst	\$91.37
101-103-7003	fuel	Bridgman	\$90.16
			\$3,031.08

Fire	Description	Vendor	Inv. Amt
101-104-6000	internet	Ideatek	\$27.50
101-104-6000	tv service	Cox	\$10.49
101-104-6000	gas service	Kansas Gas	\$197.88
101-104-6004	pre employment	Hutch Clinic	\$50.00
101-104-6014	Fire course	Univeristy of Kansas	\$20.00
101-104-6014	renewal	Kansas Board Emergency Med	\$60.00
101-104-7000	office supplies	Office Plus	\$81.14
101-104-7002	car mainteance	Carquest	\$9.19
101-104-7002	roll of towels	Janitorial	\$34.36
101-104-8000	SCBA flow test	Municipal Emergency	\$105.25
101-104-8000	Pack repl valve repair	Weis Fire and Safety Equip	\$4,609.92
101-104-8000	repl rear shaft seal	Brians Truck and Trailer Repair	\$125.00
101-104-8011	Tied in Extractor	Barkley Plumbing	\$1,170.91

**Invoice Approval List
December 21, 2020**

\$6,501.64

Court	Description	Vendor	Inv. Amt
101-106-6004	medical	Hutch Regional Medical	\$39.31
101-106-6004	medical	Wellpath	\$18.00
101-106-6017	bookings	Reno County Sheriff	\$160.00
101-106-6018	services	Law office Ben Fisher	\$75.00
101-106-6018	services	StrongPoint Law	\$225.00
101-106-6018	services	Probst Legal Service	\$75.00
101-106-7001	Membership	KACM	\$50.00
			\$642.31
		GENERAL TOTAL	\$11,981.94

Water	Description	Vendor	Inv. Amt
201-000-6003	Uniform	UniFirst	\$91.37
201-000-7002	meter box flanged lid	J&J Drainage	\$726.96
201-000-7002	2" service	Core Main	\$3,378.47
201-000-7002	stock parts	Core Main	\$2,466.67
201-000-7003	fuel	Bridgman	\$60.72
			\$6,724.19

Sewer	Description	Vendor	Inv. Amt
301-000-6000	celluar	Verizon	\$314.22
301-000-6002	lab analysis	SDK	\$536.00
301-000-6003	Uniform	UniFirst	\$91.38
301-000-7002	LED bulbs	Sunflower	\$195.00
301-000-7002	reconditioned pump	Penn Valley Pump	\$5,026.00
301-000-7002	locks	PATS Key & Lock	\$97.00
301-000-7002	work as proposed	Nelson, INC	\$1,634.00
301-000-7002	quick clamp hooks	Key Equipment	\$213.24
301-000-7002	allen bradley overload	Zenor Electric	\$357.33
301-000-7002	replce PLC flow comput	Gavin Lusk Consulting	\$1,655.01
301-000-7003	fuel	Bridgman	\$76.46
			\$10,195.64

Special Hwy	Description	Vendor	Inv. Amt
401-000-7002	43 tons ASTM grade 1	Hutchinson Salt	\$1,296.60
401-000-7002	bags ice melt	Colladay	\$391.51
401-000-7002	coupling and adaptors	Murdock CO Inc.	\$180.78
401-000-7002	car mainteance	Carquest	\$81.87
			\$1,950.76

Flood Control	Description	Vendor	Inv. Amt
402-000-6004	Levy Mainteance	City of Hutchinson	\$1,382.14
			\$1,382.14

**Invoice Approval List
December 21, 2020**

Comm Ctr	Description	Vendor	Inv. Amt
811-000-6000	gas service	Kansas Gas	\$208.64
811-000-7002	cleaning supplies	Janitorial Supply	\$186.98
			\$395.62
Grand Total			\$32,630.29